

**FORM FOR REGISTRATION OF FIRMS  
FOR THE PERIOD OF ONE YEAR W.E.F. 01/04/19 TO 31/3/20**

Sub:- registration of firms/agencies for supply/service \_\_\_\_\_

\_\_\_\_\_ in Kendriya Vidyalaya, No-7, CISF, Jaipur.

1. Name & address of firms :- \_\_\_\_\_
2. Telephone number  
a) Landlines - \_\_\_\_\_  
b) Mobile - \_\_\_\_\_
3. Name of the owner of the firm with address :- \_\_\_\_\_
4. VAT, TIN, TAN, GSTN number of the firm  
VAT NO \_\_\_\_\_  
TIN NO \_\_\_\_\_  
TAN NO \_\_\_\_\_  
GSTN NO \_\_\_\_\_
5. PAN number of owners :- \_\_\_\_\_
6. Copies of return of VAT/TIN/TAN  
of last 3 years should be attached with format :- \_\_\_\_\_
7. Details of experience & place of work during the last 03 years

Institution where rendered service / supplied articles	Period	Name of supplies / service	If contract cancelled before expiry, mention region

8. Name & address for bank guarantee \_\_\_\_\_

Date:- \_\_\_\_\_

Signature of owner of the firm & seal

**NOTE: Without TIN/PAN/GSTN and VAT number, no firm will be registered. The Vidyalaya reserves the right to cancel the name of the supplier/firm/service provider from its approved lists at its absolute discretion without assigning any reason.**

**Undertaking**

I Mr./Ms. \_\_\_\_\_ Proprietor of M/S \_\_\_\_\_ do hereby undertake that the above furnished information is correct to the best of my knowledge and belief. In case of any information / supporting document furnished by me found to be incorrect / false, the offer of my contract will be cancelled automatically, and action may be taken as per KVS rule. I assure you to provide the best service to the Vidyalaya.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature \_\_\_\_\_

Name of Proprietor \_\_\_\_\_

Seal of the Firm \_\_\_\_\_